



Ohio Association for Gifted Children
Fall Conference
On the web at www.oagc.com

Hilton Columbus at Easton Town Center
Columbus, Ohio

Exhibitor Prospectus

Mark your calendar for **October 17 - 19, 2010**
Columbus Easton!

On submission of the contract - One half of the total table cost due.
August 30 –*balance due.*

- *Full payment is required with all contracts submitted after August 30, 2010.*
- *Cancellations after August 30 - 50% **cancellation fee.***
- *No refunds on cancellations received after September 15.*
- *Table placement is determined by paid contracts.*

Conference At-A-Glance

The Ohio Association for Gifted Children (OAGC) is a professional resource organization for educators and parents. OAGC brings information, resources, and experts in the needs and educational requirements of gifted and talented students to the membership. Exhibitors may want to be present for **PARENT FAIR on Sunday**. We invite our vendors to consider presenting a small session at the conference. The call for proposals is available at <http://www.oagc.com/?q=fallconference> .

Conference Attendees

Eight hundred or more educational professionals and decision-makers attend the annual conference from Ohio's six hundred plus school districts, as well as parents of gifted and talented children. Participants look for a wide variety of curricular materials, hardware, software, games and toys that support the educational needs of gifted students.

Exhibitors at past OAGC conferences

Computer software companies
Publishers
Bookstores
Testing companies
Educational products, toys, games

Colleges and Universities
Educational training consultants
Summer Camps and other Extra-curricular
Competitions
Teacher apparel and accessories

Exhibitor Benefits

Networking opportunities
Entry to educational sessions
Presenters for small group sessions

Listing in the conference program book
Exhibit area located in high traffic area
Listing for a limited time on the OAGC website

Accommodations

Exhibitors may register at the Hilton Columbus for a discounted conference rate of \$149 per night. Identify yourself as an OAGC Conference participant when you make your reservations. The OAGC code reservation code is "TED". Other hotels and motels in the northern Columbus or the Port Columbus Airport area are within a few minutes driving time to the conference hotel. Registration information is available at www.oagc.com to register under the OAGC designated reservation area.

Exhibitors' Schedule

Move-in

Sunday.....after 4:00 pm

Sunday Optional Pre-Conference hours for parents only 6-8 pm

Exhibit Hours

Monday.....8:00 am - 4:30 pm

Tuesday.....8:00 am - 3:30 pm

Move-out

Tuesday.....after 3:30 pm



Exhibitor Registration and Table Details

All tables are 6 feet in length and include table covers or skirts. The exhibit area is an open assembly area outside the conference meeting rooms. Electricity is available through the hotel for an additional charge. The hotel will accept shipment of merchandise and materials no earlier than **Thursday before the conference**. Label all boxes with your name, your company name, and "**OAGC Conference Exhibitor**".

It is recommended that your table be staffed during the open hours of the conference. Exhibit personnel must register in advance using the contract included in this packet. Each exhibiting company may register a **maximum of two representatives who will receive conference badges**. Non-Profit organizations may register one representative for the conference. Lunch is on your own. We suggest bringing draping material to cover your display during non-conference hours. The official OAGC Conference badge must be worn on the exhibit floor and throughout the conference area. Exhibitors are welcome to attend educational sessions.

Payment and Cancellation Policies

One display table (includes registration for two representatives)	\$325
Non-Profit Org.(includes registration for one representative)	\$175
Additional tables (up to four)	\$150 each
Electric service: <i>bring your own extension cord</i>	\$ 25

One half of the total table cost is required as a **deposit** upon submission of the contract. The balance is due by **August 30**. Full payment is required with all contracts submitted on or after August 30. Checks should be made payable to **OAGC**.

Exhibitors may not assign, sublet or apportion to other persons or firms the whole or any part of the space allocated and may not advertise or display goods or services other than those manufactured or sold by them in the regular course of their business. However, an exhibitor may use equipment or the product of another exhibitor in the display for better product presentation of his/her own product.

*All table cancellations must be submitted to the OAGC Exhibits Coordinator in writing.
Cancellations after August 30 are assessed a **cancellation fee** of 50% of the total table cost.
No refunds will be given on cancellations received on or after September 15.*

OAGC Exhibit Coordinator

P.O. Box 30801
Gahanna, OH 43230

Phone 614-337-0386
Fax 614-337-9286
E-mail anngift@aol.com



OAGC Fall Conference
October 17 - 19, 2010
 On the web www.oagc.com
Exhibitor Contract

General Information

Company _____
 Mailing Address _____
 City _____ State _____ Zip _____ Phone (____) _____
 E-mail _____ FAX (____) _____
 Contact Person/Title _____
 Products, Equipment or Service to be exhibited _____

Print name of company representative(s) who will require exhibitor name badges. There is a maximum of two exhibitors per table. Please print names clearly.

1 _____ 2 _____

Conference Registration

Please reserve the indicated number of display table(s) for my company at the OAGC Fall Conference at Columbus Hilton in Columbus, Ohio.

One 6-foot display table	\$325	
Non-Profit Organization	\$175	
Additional tables (up to 4)	\$150 each	
Electric service – <i>hotel charge</i>	\$25	
Total due on or before 8/30/10		\$

*Half of the total table cost is required as a deposit upon submission of the contract.
 Checks are payable to **OAGC**. Please mail to:*

**OAGC Exhibit Coordinator
 P.O. Box 30801
 Gahanna, OH 43230**

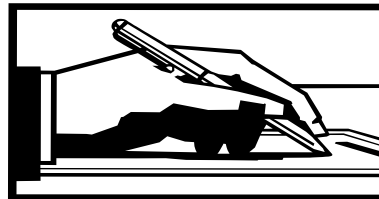
I understand that nothing is to be affixed to the walls, ceilings or fixtures in the exhibit area, and hotel furniture is not part of my display. I agree that my display will be open during the entire conference time as outlined in the Exhibitor Prospectus. I further understand that OAGC and Hilton Columbus assume no liability for my display or materials.

Signature _____ Title _____ Date _____

Sponsor Opportunities

OAGC is excited to offer exhibitors new opportunities to sponsor various functions and activities during the conference. These opportunities include but are not limited to:

- ❖ Morning Coffee
- ❖ Keynote presenters
- ❖ Program printing
- ❖ Afternoon break
- ❖ OAGC Parent Handbook printing
- ❖ OAGC Teacher Handbook printing
- ❖ Conference tote bags
- ❖ Your ideas are welcome! Contact Ann Sheldon.



Conference sponsors will receive statewide publicity in conference signage and publications as well as substantial reductions in exhibition space fees relative to the level of sponsorship.



OAGC Donors are recognized in the program booklet, during the conference, at the display tables. Your business is also credited on the OAGC website and in the *OAGC publications, and the OAGC Review.*

If you are interested in becoming an OAGC conference sponsor, please contact:

Ann Sheldon
OACG Executive Director
(614) 475-4416
Anngift@aol.com

Exhibitor Opportunities!

The OAGC Scholarship Raffle

www.oagc.com



OAGC invites exhibitors to contribute merchandise for the baskets for our Annual Scholarship Raffle. Donors are recognized in the program booklet, during the conference, at the display table, on the OAGC website, and in the OAGC Review and/or Update publications. Donations may be sent prior to the conference or materials may be brought to the conference registration table. Receipts will be available for tax records.

Money is often a key to a child's ability to participate in appropriate enrichment experiences. OAGC is proud to sponsor scholarships to assist children's participation in such activities as summer institutes, specialized lessons, travel opportunities, camps, classes, and other enrichment opportunities.

Scholarship funds are raised each year during the OAGC Fall Conference through the raffle of gift baskets donated by conference exhibitors, regional representatives and affiliate groups. Winners are announced and donors are recognized during the conference.

Best of all, scholarship donors will have the thanks of dozens of Ohio's children who will benefit from your generosity. Last year's scholarship raffle receipts were approximately \$2000.

To participate as a Scholarship Raffle Donor, please contact Sandra Freeman at wb_freeman@noacsc.org or complete the following information and mail to:

OAGC Scholarships

P.O. Box 30801, 501 Morrison Road, Gahanna, OH 43230

Company _____

Contact Person _____

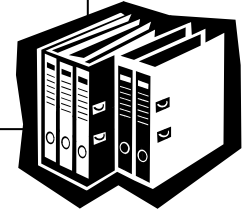
Address _____

Donations _____

Materials Claim Form

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Hilton Columbus at Easton Town Center
3900 Chagrin Drive
Columbus, Ohio 43219.
www.oagc.com



The hotel will accept shipment of merchandise and materials no earlier than **Thursday before the conference**. Label all boxes with your name, your company name and "**OAGC Conference Exhibitor**". Please pick up your conference packet at the registration tables. If you have shipped materials to the hotel, please present this forms and the hotel staff will deliver your boxes to your table.

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Company Name _____

Contact Person _____

Cell Phone _____